

POTTSTOWN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS AGENDA
DECEMBER 5, 2005 - 7:00 P.M.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Approval of Minutes of Regular Meeting held on November 17, 2005.

ADJOURN SINE DIE

BOARD REORGANIZATION

- I. Secretary will call roll of the five hold-over members
- II. Secretary will call for Nominations for a Temporary Chairperson
Election of Same
Temporary Chairperson Will Preside
- III. Temporary Chairperson presents the following newly elected Board members to take the Oath of Office:

Mr. Edwin J. Edwards
Mrs. Amy Bathurst Francis
Mr. Robert H. Hartman, Jr.
Mrs. Judyth L. Zahora
- IV. Temporary Chairperson Requests Roll Call of all nine members
- V. Temporary Chairperson Requests Nomination for President
Election of Same
- VI. Temporary Chairperson Requests Nomination for Vice President
Election of Same

(over)

VII. President Takes Charge of Meeting

VIII. Committee Appointments

A. Standing Committees

1. One Board Member to serve on the Montgomery County Legislative Committee
2. One Board Member to serve as Legislative Liaison
3. Three Board Members to serve on the Community Relations Committee
4. Three Board Members to serve on the Personnel Committee
5. Four Board Members to serve on the Finance Committee
6. One Board Member to serve as the PSBA Regional Representative

B. Ad Hoc Committee

1. Two Board Members to serve on the Athletic Fields Construction Projects
2. Three Board Members to serve on the Superintendent's Commission on Redistricting

IX. Adopt Time and Places for Regular Board Meetings for the 2006 School Year - EXHIBIT 1

X. Appointment of Solicitors

1. School District Solicitor
2. School District Special Education Solicitor

XI. Appointment of Parliamentarian

XII. Approve Rules of Order - Policy 1220 - EXHIBIT 2

XIII. Approve Parliamentary Procedure

- A. Roberts Rules of Order Revised for decisions involving parliamentary procedures with the understanding that rules of order as adopted supersede the Roberts Rules of Order in the event of a conflict between the two.

LIST OF BILLS

COMMUNICATIONS

AWARDS

1. Keystone Achievement Award – Franklin School – Mr. Krem

HEARINGS FROM PATRONS OF THE SCHOOLS

REPORT OF THE SUPERINTENDENT OF SCHOOLS

(Items A to F are consent topics.)

(Item G is an additional topic for Board consideration.)

A. Personnel

1. Resignations

The Superintendent recommends the Board approve the following resignations:

a. Administrative

- (1) James Bush, 1439 N. Adams Street, Pottstown PA 19464, Business Administrator, resignation for the purpose of retirement, effective June 30, 2006.

b. Assistants

- (1) Karen Mulligan, 243 N. Keim Street, Pottstown PA 19464, Classroom Assistant/Special Education, Pottstown High School, resignation effective November 18, 2005
- (2) Elaine Ebke, 353 W. King Street, Pottstown PA 19464, Substitute Classroom Assistant, resignation effective November 7, 2005.

c. Food Service

- (1) Judy Bermudez, 534 N. Charlotte Street, Pottstown PA 19464, Substitute Food Service Employee, resignation effective November 8, 2005.

(over)

2. Requests for Leave

The Superintendent recommends the Board approve the following requests for leave of absence:

- a. Heather Ott, 511 Hagey Place, Collegetown PA 19426, Teacher, Lincoln Elementary, requests a childbearing/rearing leave of absence, partially covered under FMLA, effective January 23, 2006 through the remainder of the 2005-06 school year.
- b. Rhonda Dinnocenti, 12 DiPrinzo Drive, Pottstown PA 19464, Administrative Assistant/Special Education, requests a six week childbearing leave effective on or about January 19, 2006.
- c. Pamela Overdorf, 427 N. York Street, Pottstown PA 19464, Cafeteria Proctor/Greeter, Pottstown Middle School, requests a childbearing/childrearing leave of absence, (partially covered by FMLA) effective on or about November 8, 2005 for 12 weeks.

3. Elections

The Superintendent recommends the Board approve the following elections:

- a. Substitute Teachers/Assistants – EXHIBIT 3
 - (1) Britney Haring, 22 Winding Road, Pottstown PA 19464, Substitute Assistant, effective November 2, 2005.
 - (2) Diane Galloway, PO Box 113, Frederick PA 19435, Substitute Assistant, effective November 7, 2005.
 - (3) Jacy Garlington, 166 Grant Street, Pottstown PA 19464, Substitute Assistant, effective November 15, 2005.
 - (4) Betsy Douglas, 804 Cobb Hill Lane, Pottstown PA 19465, Per Diem Substitute Teacher, effective November 10, 2005.

b. Lunch Program Aides - EXHIBIT 4

- (1) Aimee Mutter, 766 Willow Street, Pottstown PA 19464, Substitute Lunch Program Aide/Playground, effective November 3, 2005.
- (2) Juanita Rome, 1024 Queen Street, Pottstown PA 19464, Substitute Lunch Program Aide/Playground, effective November 4, 2005.

c. Elementary After School Tutoring – EXHIBIT 5

Paid through EAP Grant, effective for the 2005-06 school year

- (1) Pamela Kaas, 29 Orchard Lane, Boyertown PA 19512, Substitute Classroom Assistant.

d. Rupert “Balanced Literacy” Family Activity Nights – EXHIBIT 6

All salaries paid through CSR Grant, effective for the 2005-06 school year

- (1) Lauren Gresko, 1405 Chestnut Grove Road, Pottstown PA 19464.
- (2) Desiree Schwoyer, 4840 Dunham Drive, Reading PA 19606.
- (3) Joan Smith, 23 Eisenhower Drive, Boyertown PA 19512.
- (4) Karen Winning, 812 Birchrun Road, Chester Springs PA 19425.
- (5) Barbara Ray, PO Box 584, Kimberton PA 19442.
- (6) Lynne Williams, 606 Hanover Court, Wayne PA 19087.
- (7) Carol Psota, 1550 N. Valley Road, Pottstown PA 19464.

(over)

- (8) Stacey Bauman, 20 Heffner Road, Royersford PA 19468.
- (9) Jacinda Bartolucci, 2761 Yost Road, Perkiomenville PA 18074.
- (10) Calista Boyer, 708 N. Adams Street, Pottstown PA 19464.
- (11) Ruth Kuhn, 34 Pine Forge Road, Boyertown PA 19512.
- (12) Kathleen Hayes, 1041 Grandview Circle, Pottstown PA 19465.
- (13) Rebecca Wyatt, 38 W. 6th Street, Boyertown PA 19512.
- (14) Natalie Feliciani, 2712 Dorp Lane, Norristown PA 19401.
- (15) Teresa Nieman, 163 Bayberry Drive, Limerick PA 19468.
- (16) Jody Wenzel, 4 E. 3rd Street, Pottstown PA 19464.
- (17) Ida Detar, 2095 Big Road, Gilbertsville PA 19525.
- (18) Barbara Ray, PO Box 584 Kimberton PA 19442.
- (19) William Parks, 86 Salem Road, Schwenksville PA 19473.
- (20) Lorraine Donnelly, 11 W. 8th Street, Pottstown PA 19464.
- (21) Mary Powell, 1220 Farmington Avenue, Pottstown PA 19464.
- (22) Jill Conrad, 2613 Terraced Hill Court, Sanatoga PA 19464.
- (23) Theodore Freese, 478 N. Charlotte Street, Pottstown PA 19464.

e. Homebound Instruction – EXHIBIT 7

- (1) Deborah Demko, 255 Shelbourne Road, Reading PA 19606 **and** Edward Ott, 3002 Walnut Ridge Estate, Pottstown PA 19464, Homebound Instruction, effective October 24 through December 2, 2005.

f. Extracurricular – EXHIBIT 8

- (1) Bruce Brungard, 87 New Road, Elverson PA 19520, Mentor, Pottstown Middle School, effective for 143 days of the 2005-06 school year.
- (2) Helen Bowers, 1114 Walters Road, Pennsburg PA 18073, Middle School Assistant Coach, Girls' Basketball, Level 1, effective for the 2005-06 school year.

4. Extracurricular Change of Position and Salary – EXHIBIT 9

The Superintendent recommends the Board approve the following extracurricular change of position and salary:

- a. Stefanie George, 1114 Walters Road, Pennsburg PA 18073, from Middle School Assistant Coach, Girls' Basketball, Level 2 to Middle School Head Coach, Girls' Basketball, Level 2.

5. Stipend for Staff Development – EXHIBIT 10

The Superintendent recommends the Board approve the following stipend for staff development:

- a. Donna Carpenter, 4 Country Lane, Douglassville PA 19518, Technology I and II, effective October 12 -26, 2005 and October 31 – November 14, 2005.

(over)

B. Pottstown Middle School – School Improvement Plan – PDE (PSSA) – EXHIBIT 11

The Superintendent recommends the Board approve the School Improvement Plan developed by the Pottstown Middle School building staff in cooperation with the Montgomery County Intermediate Unit. This plan meets all state and federal requirements and has been approved by the Executive Director of the Montgomery County Intermediate Unit.

C. Administrative/Supervisory Professional Leaves

The Superintendent recommends the Board approve the following administrative/supervisory professional leaves:

1. Dr. Robin Laysears-Smith to attend Connecting Education and Careers, Kansas City, MO, December 8-9, 2005, with expenses paid through Tech Prep funds.
2. Dr. Reed Lindley to attend the PA ASCD 2005 Conference, Hershey, PA, November 20-22, 2005, with expenses paid by the district.

D. Field Trip

The Superintendent recommends the Board approve the following field trip:

1. One student to attend DECA State Officers Meeting, November 30 through December 2, 2005, Hershey, Pennsylvania. Ms. Angela Owarzani to chaperone.

! One substitute for 3 days = \$255.00

! No cost to student

! No other cost to the district

E. Transportation Contracts

The Superintendent recommends the Board approve the following transportation contracts for the 2005-06 school year:

Pottsgrove School District

Van #35 – This van provides transportation for one (1) Pottstown special needs student to Anderson Alternative School in Worchester daily, effective October 3, 2005, at a cost of \$65.04 per day. This cost is shared with Pottsgrove School District since Pottsgrove students also ride this van.

Van #46 PM – Effective September 28, 2005, this van provides return transportation for one (1) Pottstown special needs student from a work study program at the Marriott in Conshohocken daily at a cost of \$27.82 per day.

F. Section 457(b) Deferred Compensation Plan

The Superintendent recommends the Board approve CitiStreet Associates, LLC to offer Internal Revenue Code 457 Tax Shelter Plans to school district employees. There will be no district contribution. This would be a voluntary employee contribution.

NON-CONSENT

G. Administrative Contract

The Superintendent recommends the Board approve a contract with Mr. Jeffrey Sparagana, Director of Education and Human Resources.

INFORMATION

1. Safety Policy – Dr. Lindley

UNFINISHED BUSINESS

1. Facilities Update – Mr. Bush
2. Fitness Facility and Track Use Update – Lindley/Bush/Armato/DeRenzo
3. Athletic Facilities Construction – Shantz Baseball Field Concessions/Restroom – Grigg Stadium – Hartman/Huss/Lindley/Armato/Angstadt/DeRenzo
4. Virtual or Shared AP Classes – Lindley
5. Traffic Study – Bush/Kalis

NEW BUSINESS

1. Personnel – Mr. Sparagana
2. Per Diem Substitute Information – Mr. Sparagana
3. Administrative/Supervisory Professional Leave – Mr. Krem
4. Professional Leaves/Field Trips – Dr. Lindley
5. Alternative Education Placements – Dr. Lindley
6. Student Expulsion – Dr. Lindley
7. Transportation Contracts – Mr. Bush
8. Bid Award – Mr. Bush
9. Advertisement for Bids – Mr. Bush
10. PSBA Standards and Codes – Mr. Bush
11. Additional New Business Items

(over)

FEDERATION REMARKS

HEARINGS FROM PATRONS

Hearings from patrons of the schools and others having a legitimate right to be heard for items requiring an immediate vote.

REMARKS BY MEMBERS OF THE BOARD

ADJOURNMENT